
Call for Food and Commercial Vendors

Kittitas Valley Monster Truck,
Carnival and Fish Fry Weekend

May 13-15, 2016

Presented by the Kittitas Valley Event Center



FOR MORE INFORMATION

Contact

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The Kittitas Valley Event Center, Home of the Kittitas County Fair and Ellensburg Rodeo, is inviting local and regional businesses, non-profits, and government agencies to become a part of the first and hopefully annual Monster Truck, Fish Fry and Carnival weekend in Ellensburg. Numerous spaces are being made available for your organization to display your information and/or products. While not a true trades show, we do plan to have a well attended community event and welcome your company to participate.

Objective:

It is the intent of the Kittitas Valley Event Center (KVEC) to promote and manage a 3 day weekend of activities that includes a Monster X Destruction Tour Truck show, Davis Amusement Cascadia Carnival and an all-you-care to eat Catfish and Hushpuppy Fry. The objective is to build a spring weekend to compliment the Fall County Fair/Rodeo activities by offering events that are of interest to Motorsports enthusiasts. With the hopes of building an annual event, we have assembled these three activities to present the best draw for attendance and community involvement.

Schedule of Activities:

May 13th:




Carnival: 1pm - 11pm
Monster X Pit Party: 6pm - 7pm
Monster X Show: 7pm - 9pm

May 14th:

Carnival: 10am - 11pm
Fish Fry : 11am - 6pm
Monster X Pit Party: 6pm - 7pm
Monster X Show: 7pm - 9pm

May 15th:

Carnival: 10am - 8pm
Fish Fry: 11am - 6pm



Vendor Prospectus:

- Attendance: We are estimating around 9000 in tickets sales between all 3 events.
- Radio Coverage: We plan to advertise with 4 different radio broadcast entities with a total of 11 Stations including 4 Spanish speaking stations. These stations include both AM and FM bands and cover County, Classic Rock, Sports and Talk Radio genres. There stations cover most of Central Washington.

Monster Tuck Vendor Fees and Information	Carnival Side Vendor Area Fees and Information
May 13th and 14th, 2016	May 13th, 14th & 15th, 2016
<div>♦ Setup: 8am - 5pm</div> <div>♦ Booth Open: 5:30pm - 9pm</div> <div>Fees:</div> <div>♦ Commercial/Association Vendor: \$250 per 10x10 booth space</div> <div>♦ Food Concessionaire: 20% of Gross Sales with a \$200 Minimum</div>	<div>♦ Setup:</div> <div>♦ May 12th: 10am - 5pm</div> <div>♦ May 13th: 8am - Noon</div> <div>♦ Booth Open:</div> <div>♦ May 13: 1pm - 8pm(Optional Day)</div> <div>♦ May 14: 10am - 8pm</div> <div>♦ May 15: 10am - 8pm</div> <div>Fees:</div> <div>♦ Commercial/Association Vendor: \$250 per 10x10 booth space</div> <div>♦ Food Concessionaire: 20% of Gross Sales with a \$300 Minimum</div>

be inspected prior to use. Any other open-flame equipment must be used in an approved outside location. All such locations shall be provided with a minimum of 2A, 10BC rated fire extinguisher, mounted in a location accessible to occupants.

13. Portable LP-gas containers, (section 2404.16.2.1) with a capacity of 500 gallons (1893L) or less shall have a minimum separation between the container and structure not less than 10 feet.

14. The use and storage of portable Liquefied Petroleum (LP) Gas containers inside buildings or tents is prohibited.

15. Protection and security: (Section 2404.16.3) All Liquefied Petroleum (LP) Gas tanks located on the exterior of buildings or tents shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be located in an approved location. Portable LP- gas containers shall be securely fastened in place to prevent unauthorized movement..

16. The use, storage, and handling of all flammable and combustible liquids shall be subject to written approval from the Ellensburg Fire Marshal.

SMOKING: Section 2404.6

17. By order of the State Fire Marshal, NO SMOKING will be allowed in the tents, canopies, membrane structures, inside all buildings, and barns.

COMBUSTIBLE MATERIALS: Section 2404.5

18. Hay, straw, shavings or similar combustible materials shall not be located within any tent, canopy or membrane structure containing an assembly occupancy, except the materials necessary for the daily feeding and care of animals. The quantity and location of the above materials is subject to review by the Fire Marshall.

19. Shavings, sawdust, bark dust or like material utilized for a public performance or exhibit shall be prohibited unless treated with an approved fire retardant solution prior to use.

20. The areas within and adjacent to the tent shall be maintained clear of all combustible materials, waste, or vegetation that could create a fire hazard.

21. Trash receptacles used in displays and exhibits shall be constructed of a non-combustible material.

22. Combustible trash shall be removed at least once a day from the structure during the period the structure is occupied by the public.

VEHICLES ON DISPLAY INDOORS: Section 314.4

23. The use or exhibiting of gas or liquid fueled vehicles, boats or other motorcraft shall not be located indoors except as follows: a) The battery or batteries must be disconnected. b) The battery terminals must be insulated in a safe and approved manner. c) Fuel in fuel tanks does not exceed one-quarter tank or 5 gallons (whichever is least). d) Fuel tanks and fill openings are closed and sealed to prevent tampering. e) Vehicles, boats or other motorcraft equipment are not fueled or defueled within the building.

I have read and accept all of the above Rules & Regulations set up by the International Fire Codes.

Vendor/Users Print Name & Company

Signature

Date

Phone #

International Fire Codes®

Chapter 24

The following fire regulations are mandatory and shall be carried out by all persons utilizing a designated space or booth at the Kittitas County Fairgrounds:

FIRE ACCESS: Section 2403.8.5

- 1. No display or exhibit shall be installed or operated that will interfere in any way with access to any fire lane, fire break, exits, or with the visibility of any exit, or of any exit sign.
- 2. No display shall block access to fire-fighting equipment such as fire extinguisher stations, fire hose cabinets, and fire hydrants.

TEMPORARY TENTS, CANOPIES AND MEMBRANE STRUCTURES: Section 2404

- 3. Flame-resistant treatment: (Section 2404.2) The owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory, certifying that the tents, canopies and membrane structures and their appurtenances, sidewalls, drops and tarpaulins, floor coverings, bunting, combustible decorative materials and effect shall be composed of flame-resistant material or shall be treated with a flame retardant in an approved manner, (see NFPA 701).
- 4. Label: (Section 2404.3) Tents, canopies, or membrane structures shall have a permanently affixed label bearing the identification of size and fabric or material type.
- 5. Certification: (Section 2404.4) An affidavit or affirmation shall be submitted to the fire code official and a copy retained on the premises on which the tent is located. The affidavit shall attest to the names and address of the owners of the tent, canopy, or membrane structures.
- 6. Any display, exhibit, booth or temporary construction in connection therewith shall not be built of highly combustible material. Any combustible construction material must be approved by the Ellensburg Fire Marshal prior to use.
- 7. Any paper or fabrics used in construction of displays or vendors shall be fire resistive or treated with an approved fire retardant solution prior to use in displays.

ELECTRICAL:

- 9. All electrical extension cords must be of the three-wire, grounded, hard usage type #14 minimum. The capacity of the extension cord must be greater than the total capacity of the equipment supplied. No two-wired extension wiring will be allowed. All extension wiring shall be protected from physical damage and must be maintained in good condition, free from damage.
- 10. Electrical equipment and installation shall be inspected and approved by the State Electrical Division or licensed electrician.

COMMERCIAL COOKING: Section 2404.

- 11. Commercial cooking will only be allowed in approved locations and with approved equipment. Prior approval by the Ellensburg Fire Marshal is required.
- 12. Open or exposed flame: (Section 2404.7) Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or Vendor Fire Regulations updated 2012 membrane structures while open to the public unless approved by the fire code official. All units are required to



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VENDOR SPACE APPLICATION
Kittitas Valley Monster Truck, Carnival, and Fish Fry Weekend
May 13-15, 2016

901 E. 7th Avenue, Suite 1, Ellensburg, WA 98926

NOTE: This application does NOT guarantee space, **DO NOT SEND ANY MONEY!** Please TYPE or PRINT CLEARLY: All information must be completed or application WILL NOT be accepted. Application that not legible will be rejected and/or returned.

Company: _____
(Name which will be used on the license agreement)

Unified Business Identifier (U.B.I) Number: _____ issued by Washington State Department of Licensing:
1-800-451-7985 or <http://bls.dor.wa.gov/file.aspx> **APPLICATION WILL NOT BE PROCESSED WITHOUT U.B.I. NUMBER!**

Contact Information :

Primary Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____)____-____ Cell: (____)____-____

Fax: (____)____-____

E-Mail: _____

Current Ellensburg City Business License: ____yes ____No

References: (required for new vendors)

Fair/Festival: _____

Contact: _____ Phone: _____

Fair/Festival: _____

Contact: _____ Phone: _____

____ Check here if Non-Profit: Type _____

Vendor Type: (Check One)

☐ Food Concessionaire (Complete Section A)

☐ Commercial Product Vendor (Complete Section B & C)

☐ Association/Informational (Complete Section B & C)

Section A:

☐ Booth Size (Including Tongue and Tie Downs)

Location: ____Monster Truck ____Carnival

Section B:

☐ Outdoor Booth:

☐ 10'x10'

☐ 10'x20'

☐ 10'x____(in 10' Increments)

☐ Indoor Booth:

☐ 10'x10'

☐ 10'x20'

☐ Check Here if requesting Corner Booth

Section C: Description of Product or Information Being Presented (Be Brand Specific): Attach Menu and/or Product Sheet(s)

Please Submit Application to the Address Above with Photograph(s) of Booth