

# OFFICIAL EXPO AGREEMENT



This agreement is presented as a protective measure for both your business as the member organization and the Greater Yakima Chamber of Commerce. By completing this form, both your business and the Greater Yakima Chamber of Commerce agree to certain obligations necessary to insure a high-quality function.

agrees to have a

(BUSINESS NAME)

## Exhibitor Booth

- ☐ Middle End Cap Booth (\$750)     ☐ Game Card Sponsorship (\$50)     ☐ Event Sponsorship \_\_\_\_\_  
☐ Middle Booth (\$550)     Are you a Chamber Member?   ☐ Yes   ☐ No   (Non Members add \$300)  
☐ Standard Booth (\$400)

TOTAL:	\$ <u>          </u>	+	\$ <u>          </u>	+	\$ <u>          </u>	=	\$ <u>          </u>
	BOOTH		GAME CARD		SPONSORSHIP		TOTAL

1. You will be invoiced for \$\_\_\_\_\_ within 5 business days of the date below, unless you make other arrangements to be agreed upon by an authorized Chamber of Commerce representative.
2. All Booths will be determined on “First Signed Contract Returned, First Choice” method. Booth layout will be determined by the contracts return date and will be finalized no later than Friday, March 31st, 2015.
3. In order to qualify for the Member rate, your account must be in good standing (no more than 30 days past due).
4. Set up time for EXPO exhibitors will be 9:00 AM-noon, so have your booth ready by noon. Take down will be no earlier than 6:00PM, so do not start disassembling your booth until that time.
5. Booth Standards- there are to be no signage, displays, product or canopies, tents, etc. that goes above the sidewalls or front of your booth. (So Please Plan Accordingly). This is to protect the integrity of all vendors and prevent the visual obstruction of every booth.
6. Cancellations within 30 days of Expo will not be refunded.

Member Representative Name and Title

Phone Number

Member Signature

Date \_\_\_\_\_

Authorized Chamber/Committee Staff

Date \_\_\_\_\_

**Contact Tracy at (509) 248-2021 or [tracy@yakima.org](mailto:tracy@yakima.org)**