

Ribbon Cutting

Host Request Form



We suggest the following for a successful event.

Please check the items you will be doing at your Ribbon Cutting.

☐ Light hors d'oeuvres for a minimum of 15 ☐ Drinks for a minimum of 15, alcohol optional ☐ Two minute elevator speech about your business. ☐ Tour of facilities ☐ Presentation about your business ☐ Interactive activity ☐ Demonstration/sample of products ☐ Provide literature and/or business cards ☐ Prize give away or raffle ☐ Email your logo to thane@yakima.org

Additional details: _____

Ribbon cuttings should be scheduled a minimum of two weeks in advance, however to allow us to provide maximum exposure we suggest four weeks. Ribbon cuttings that are held in the lunch hour and afternoons have the best turnout. Forms should be returned to thane@yakima.org Or to the Chamber offices 10 N. 9th St. Yakima, WA

Business name _____

Requested event date and time _____

Ribbon Cutting Location _____

Phone _____ email _____

We understand that as the host organization, in order to cancel our hosting obligation as dated here, we must provide the Chamber of Commerce a minimum of five days notice.

Host representative and title _____ Date _____

Host event coordinator (Name, email, phone) _____

Chamber staff (signed & returned upon approval) _____ Date _____